

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, December 11, 2023 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, December 11, 2023 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch asked Mr. Garrison to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mr. Garrison
Mrs. Lynch

Board Member Absent:

Mr. Upthegrove

Others Present:

Tom Bailey
Andrea Faulkner
Becky Mullins
Lisa Robinson
Trevor Patton
Tim Wiseman
Brady Streitenberger
Scott Landrum
Candice Phillips
June Maddux
Melody Reed
Louis Reid
Gretchen Reed
Wendy Downing
Michelle Patton
Dianna Wayne

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Agenda Item #6 - Added Mrs. Becky Mullins Presentation

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the November 13, 2023 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2023-89

Dr. Camp moved to accept the approval of the minutes.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea

(4 yeas)

President Lynch declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **Mrs. Becky Mullins, on behalf of Dr. Bailey and the other board members thanked Mr. Dennis Garrison for his service as a board member and presented him with a gift of appreciation.**
- **Washington High School – Mr. Brady Streitenberger, Mr. Scott Landrum and Mr. Louis Reid along with 5 Washington High School Students**
- **Board Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Agreement with Camelle Vernier, effective October 31, 2023

B. Resignations:

1. Hunter Coil – Substitute teacher, effective November 17, 2023
2. Greg Phipps – Athletic director, due to retirement, effective June 30, 2023

C. Employment:

1. Mila Pace – Educational aide

Substitute Teachers

2. Haley Hixson, effective November 16, 2023

3. Kyle Cutter

4. Rhonda Hassman

Supplemental Contract

5. David Scott - \$1,000.00 stipend for summer theater paid from Title IV

D. Stipend for Perfect Attendance of Contracted Classified Staff: Effective July 1, 2023 through June 30, 2026, contracted classified staff that have perfect attendance (excluding jury duty and professional days) during each semester of the school year will receive a \$500.00 stipend per semester. This amount will be prorated based upon the number of contractual work days remaining in the work calendar of the semester if the staff member is hired after the start of the semester.

E. Transportation Bonus: 2023-2024 School Year - Full-time bus drivers will receive a \$1,000 bonus upon completion of the 2023-2024 school year. This amount will be based upon the attendance of the full-time bus drivers for the 2nd semester of the school year. Full-time bus drivers who were hired after the start of the 2nd semester of the school year will be prorated based upon the

number of contractual work days remaining in the work calendar for the 2nd semester at the time of hire. In order to receive the bonus, full-time bus drivers must not have missed more than three (3) days of work in the 2nd semester (prorated if hired after the start of the 2nd semester), excluding professional or jury duty days, and be on paid status at the end of the school year. Payment of this bonus will occur on July 5, 2024. **2024-2025 School Year** - Full-time bus drivers employed for the entire school year will be eligible to receive a \$3,500 bonus for the 2024-2025 school year. This amount will be split and paid by semester where \$1,000 of the bonus will be based on the attendance for the first semester of the school year and the remaining \$2,500 will be based on the attendance for the second semester of the school year. Full-time bus drivers who are hired after the start of the school year will be eligible to receive the previously mentioned bonus amounts by semester which will be prorated based upon the number of contractual work days remaining in the work calendar of the semester at the time of hire. In order to receive any bonus amounts stated previously, full-time bus drivers must not have missed more than three (3) days of work in the semester (prorated if hired after the start of each semester of the school year), excluding professional or jury duty days, and be on paid status at the end of the semester. Payment of this bonus for the completion of the 1st semester will occur on February 5, 2025. Payment for this bonus for the completion of the 2nd semester will occur on July 3, 2025.

- F. **Inspiration Academy:** Effective July 1, 2023, staff facilitating a club or activity through Inspiration Academy will be compensated \$25.00 per hour worked outside of normal contracted hours with a maximum of \$1,000.00 to be paid for each club or activity per individual.
- G. **Amended Job Description of K-12 Attendance/Engagement Coordinator:** See attachment.

The Superintendent recommended the approval of the following operational items:

- H. **Compensation for Board of Education Members:** This is recommended at the maximum rate authorized by law for the calendar year of 2024.
- I. **Resolution Authorizing Southwestern Ohio Educational Purchasing Council, Acting Jointly As A Member Of The Ohio School Consortium To Issue A Request For Proposal For The Purchase Of Competitive Retail Natural Gas Service From The Lowest And Best Bidder Submitted To Consortium And Authorizing The Board To Purchase Competitive Retail Natural Gas Service From Such Bidder.** See attachment.
- J. **Contract for Homeless Transportation:** For WCHCS and Greenfield Exempted Village to equally share the transportation cost for homeless students for the 2023-2024 school year. See attachment.
- K. **Rental and Facility Use Requests:**
 - 1. April Young, representing Spirit of Truth Church requested use of the gym at Cherry Hill Primary for The Spirit of Christmas Giveaway on Saturday, December 9, 2023 with set-up on Friday, December 8, 2023. A current liability policy is on file.

2. Jon Creamer and Amy Knisley, on behalf of Heart to Heart Christian Church requested use of Mrs. Knisley's classroom at Washington Middle School on Sundays from 9 AM – 12 PM for church services. This request begins January 8 through June 30, 2024 at \$25.00 per week. The amount is \$650.00 and a liability policy naming the district as a certificate holder is current through April 2024.

L. Policies: The following policies are recommended for adoption:

- Policy 0141.2 – Conflict of Interest (revised)
- Policy 2632.02 – Third Grade Reading Guarantee (revised)
- Policies 3120.08, 4120.08, 8120 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities; Volunteers (revised)
- Policy 5320 – Immunizations (revised)
- Policy 5337 – Care of Students with Seizure Disorders (new)
- Policy 6240 – Board of Revision Complaints and Countercomplaints (new)
- Policy 6700 – Fair Labor Standards Act (FLSA) (revised)
- Policy 7440 – Facility Security (revised)
- Policy 8210 – School Calendar (revised)
- Policy 8330 – Student Records (revised)
- Policies 8600, 8650 – Transportation; Transportation by School Van (revised)
- Policy 9160 – Public Attendance at School Events (revised)
- Policy 9211 – District Support Organizations (revised)
- Policy 9270 – Equivalent Education Outside the School & Participation in Extra-Curricular for Students Not Enrolled in the District (revised)

The Superintendent recommended the approval of the following service item:

M. Service Agreement with Hamilton County Educational Service Center for Mathematics and Instructional Coaching. See attachment.

The Superintendent recommended the approval of the following athletic items:

- N. Request for Overnight Stays for Wrestling:** Head wrestling coaches Louis Reid and Wes Gibbs requested permission for overnight stays on the following dates: December 8, 2023 to Walsh Jesuit High School for girls wrestling, December 15, 2023 to Barnesville for varsity team, December 27, 2023 to GMVWA Vandalia Butler for varsity boys, February 24, 2024 for sectionals and regionals with boys to Gallia Academy and girls to be determined, March 5, 2024 for districts and regionals with boys to Gallia and girls to be determined, and March 11, 2024 for state tournament at OSU. Coaches, female chaperones and parents will supervise.

O. Athletic Supplemental Contract Employment:

1. David Everson –Strength and conditioning coach, fall and winter
2. Craig Snyder – Assistant boys wrestling coach, ½ contract, effective November 14, 2023
3. Eric Ely – Freshman boys basketball coach, effective November 21, 2023

4. Jaelyn Mason – Community assistant, girls wrestling, effective November 28, 2023

Motion 2023-90

Mr. Chrisman moved to accept the Superintendent's report A-O.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Dr. Camp, yea
(4 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended the approval of the financial report for October 2024.
- B. The Treasurer recommended acceptance of the following donations:
 1. \$5.00 – Board Member Support
 2. \$100.00- Blue Lion Athletic Boosters – Golf for Team Meal
 3. \$100.00 – Center Pizza - Bowling
 4. \$100.00 – Marquee Construction – Bowling
 5. \$128.27 – Palaskas Scholarship
 6. \$500.00 – Sugar Creek Packing Co. – Bowling
 7. \$1,000.00 – Ohio State Eagles – Bowling
 8. \$2,500.00 – Joseph White – White Scholarship
 9. \$2,500.00- Walmart Community Grant – Boys Basketball
 10. \$7,500.00 – Joseph White – White Scholarship
- C. The Treasurer recommended the acceptance of the following funds:
 1. \$3,600.00 – Auditor of State – School Management Services/EMIS ITC/OECN ITC/K12 Connectivity/EdTech Subsidy
 2. \$4,454.56 – Auditor of State – Title I Expanding Opportunities
 3. \$5,170.45 – Auditor of State – Title I Non-Competitive School Improvement
 4. \$58,834.00 – Auditor of State – OFCC Cultural Grant
 5. \$142,743.29 – Auditor of State – Title I Disadvantaged Children
- D. The Treasurer recommended the employment of Adam Bailey as junior varsity boys bowling coach, effective November 15, 2023.
- E. The Treasurer recommended to accept the proposal from Marquee Construction for the baseball/softball restrooms for \$249,000.00, subject to the Treasurer's approval of the contract, and to authorize the Treasurer to execute the contract.

Motion 2023-91

Dr. Camp moved to accept the Treasurer's report A-E.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, nay; Mrs. Lynch, nay; Dr. Camp, nay; Mr. Chrisman, nay
(4 nays)

President Lynch declared the motion not passed.

Motion 2023-92

Dr. Camp moved to accept the Treasurer's report A-D.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea
(4 yeas)

President Lynch declared the motion carried.

Motion 2023-93

Dr. Camp moved to table the Treasurer's report E.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch yea
(4 yeas)

President Lynch declared the motion tabled.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

Facility Updates – to include a presentation of the Ag Ed building;

Auditorium – Ohio Capital Budget grant will be opening in
January;

WVC rendering of auditorium updates will be coming soon

NEW BUSINESS (Agenda Item 11)

A. President Pro-tem - The board members appointed a president pro-tem for the organizational meeting taking place on January 8, 2024 at 7:00 PM at the Board Office, 306 Highland Ave., WCH.

Mr. Chrisman nominated Mr. Upthegrove as president pro-tem for the January organizational meeting.

Motion 2023-94

Mr. Chrisman made a motion to appoint Mr. Upthegrove as president pro-tem for the January organizational meeting.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea
(4 yeas)

President Lynch declared the motion carried.

B. Discussion of Board Meeting Dates for 2024: Monday, January 8 (organizational), Monday, February 26, Monday, March 18, Monday, April 22, Monday, May 20, Monday, June 24, Monday, July 22, Monday, August 26, Monday, September 16, Monday, October 28, Monday, November 25, Monday, December 16. All meetings will be held at 306 Highland Avenue at 7:00 PM unless a change is announced in advance. Upon request to the Superintendent, the District shall make a reasonable accommodation for a disabled person to be able to participate in this activity.

EXECUTIVE SESSION (Agenda Item 12)

Motion 2023-95

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea;
(4 yeas)

President Lynch declared the motion carried.

The Board entered into Executive Session at 8:34 PM
Reentered Regular Session at 9:04 PM

ADJOURNMENT (Agenda Item 13)

Motion 2023-96

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

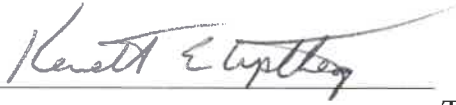
On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Dr. Camp, yea
(4 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 9:04 PM

ATTEST
President



Treasurer

